

City Council Member Appointment Application

The Santa Clara Mayor and Council will be accepting applications to fill a vacancy on the city council as of January 5, 2026. The term of office for the appointment will be approximately 24 months, January 28, 2026, to January 3, 2028. It is anticipated the selected individual will participate in monthly council meetings held on the 2nd and 4th Wednesdays of each month. Those interested must meet the Requirements for Office outlined below, shall submit **in-person** a completed application, cover letter, and resume to the Santa Clara City Recorder, Selena Nez, not later than **Friday, January 16, 2026, at 12:00pm (noon)**. All material submitted with this application is public information and will be provided to the Mayor and City Council in the packet for the January 28, 2026, meeting.

The applicants will be interviewed by the Mayor and City Council in a public meeting scheduled for Wednesday January 28, 2026, at 6pm at the Santa Clara City Hall, 2603 Santa Clara Drive. The Mayor and Council will select an applicant. The applicant selected will be sworn in at the meeting.

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Name: _____

Address: _____

Phone: _____ Email: _____

Requirements of Office:

1. Must be 18 years of age, a United States citizen and a registered voter of Santa Clara.
2. Must have resided in the Santa Clara boundaries for at least twelve (12) consecutive months immediately preceding the date of appointment.
3. Must not be a convicted felon; must not have convicted of a treason or of an election crime; must not have been declared mentally incompetent; and must not have had the right to hold public office restricted pursuant to Article IV, Section 6, of the Utah Constitution and U.C.A. 20A-2-101.5.

I, _____, certify that I have read and understand the Requirements for Office listed above to file as a potential City Council member in Santa Clara, Utah, and verify that I meet said requirements and understand the legal qualifications for office.

Signature

Subscribed and sworn to (or affirmed) before me by _____ on this _____ day of _____, 20____.

Selena Nez
Santa Clara City Recorder

Those individuals interested shall on or before January 16, 2026, at 12:00pm (noon) and **in-person** meet the Requirements of Office, sign and submit the above application along with a cover letter and resume. In the cover letter the applicant should answer the following questions:

1. Why are you interested in serving on City Council.
2. Briefly describe your vision for Santa Clara for the next 5-10 years.
3. What do you believe are the most important issues currently facing Santa Clara and provide your solutions.
4. Briefly share your thoughts on the new Santa Clara General Plan.
5. Share a current or past issue in Santa Clara you are passionate about and how you feel your appointment to the City Council can impact that issue.

For questions, please contact the Selena Nez, City Recorder at snez@santaclarautah.gov or 435-673-6712.